

FAREHAM

BOROUGH COUNCIL

Report to Health and Housing Policy Development Review Panel

Date **13 March 2014**

Report of: **Director of Community**

Subject: **FINAL REVIEW OF WORK PROGRAMME FOR 2013/14 AND
DRAFT FOR 2014/15**

SUMMARY

At the last meeting of the Panel on 16 January 2014, members reviewed the existing work programme for 2013/14 and also considered the draft work programme for 2014/15. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme for 2014/15.

RECOMMENDATION

The Panel is now requested to:-

- (a) review the outcomes of the Panel's work programme for 2013/14;
- (b) agree a proposed work programme for 2014/15; and
- (c) submit the proposed work programme for 2014/15 to the Council for endorsement.

INTRODUCTION

1. At the meeting of the Panel in January 2014, members reviewed the 2013/14 work programme and considered possible items for a proposed programme for 2014/15. This is the last cycle of meetings for this year and the Panel is invited to finalise its review of this year's work and confirm the draft programme for 2014/15.

REVISIONS TO THE WORK PROGRAMME 2013/14

2. Members are requested to endorse the following revisions to the work programme for the current year:-
 - (a) a presentation entitled 'Fareham Passive House Scheme Update' has been added to this meeting;
 - (b) the report titled 'Empty Homes - Update' has been removed from the Work Programme; and
 - (c) the report titled 'Collingwood House Update' has now been renamed as 'Collingwood Court – Update'
3. A copy of the updated Work Programme, incorporating the above revisions, is attached at Appendix A.
4. Appendix B contains details of the outcomes from the matters considered at Panel meetings from May 2013 up until January 2014, for members' consideration.

WORK PROGRAMME 2014/15

5. Appendix C sets out details of the proposed items for consideration during 2014/15.
6. As members are aware, the Panel's focus is on 'policy development' and it is suggested that members may want to consider setting up smaller working groups to work with officers on specific subjects. It is likely that the Panel will consider reports on a specific subject on more than one occasion during the course of the year as the policy is developed and before final recommendations are made to the Executive.
7. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2014/15 programme. Appendix D contains a list of the plans and strategies currently contained in the Council's policy framework. The list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

8. There are no significant risk considerations in relation to this report.

CONCLUSION

9. To summarise, the Panel is now invited to:-
 - (a) review the outcome of the work programme for the current year 2013/14; and
 - (b) agree a draft work programme for 2014/15, (having considered the proposed draft set out in Appendix C), which may include any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put

forward by individual members and accepted by the Panel.

APPENDICES

Appendix A – Work Programme for 2013/14

Appendix B – Work Programme 2013/14 – Outcomes

Appendix C – Draft Work Programme 2014/15

Appendix D – Policy Framework

Background Papers:

None

Reference Papers:

Housing Policy Development and Review Panel 16 January 2014.

Enquiries:

For further information on this report please contact Martyn George. (Ext 4400)

**HEALTH AND HOUSING POLICY DEVELOPMENT AND REVIEW PANEL
PROPOSED WORK PROGRAMME FOR 2013/14**

<u>MEETING DATES FOR 2013/14</u>	<u>ITEMS</u>
23 May 2013	<ul style="list-style-type: none"> • Introduction to the role of the Panel • Review of the work programme 2013/14 • Review of Sheltered Housing Stock • Hampshire Health & Wellbeing Strategy • Development of Land at Palmerston Avenue
18 July 2013	<ul style="list-style-type: none"> • Review of the work programme 2013/14 • Affordable Housing Programme • The Government's Green Deal • Floating Support Service for Older Persons • Fareham's Eco-Housing Exemplar • Review of Tenancy Agreements
12 September 2013	<ul style="list-style-type: none"> • Review of the Work Programme 2013/14 • Presentation on Local Health Priorities (invitation to Director of Public) • Presentation on Fareham & Gosport Clinical Commissioning Group • Review of Temporary Accommodation • Discharging the Homelessness Duty through Accommodation in the Private Rented Sector
14 November 2013	<ul style="list-style-type: none"> • Review of the Work Programme 2013/14 • Nominations Policy - Six monthly review • Review of Homelessness and Rough Sleeping in the Borough
16 January 2014	<ul style="list-style-type: none"> • Preliminary overall review of Work Programme 2013/14 and draft 2014/15

	<ul style="list-style-type: none"> • Welfare Reform - update • Review of Housing Arrears • Housing Initiatives (Accessing the private rented sector)
13 March 2014	<ul style="list-style-type: none"> • Final review of work programme for 2013/14 and draft for 2014/15 • Collingwood Court Update • Health Update • Homelessness Strategy 2014-17 • Fareham Passive House Scheme Update
8 May 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update

Health and Housing Policy Development and Review Panel – Progress on Actions from May 2013 to January 2014

<u>MEETING DATE</u>	<u>23 MAY 2013</u>
<u>Subject</u>	<u>Hampshire Health and Wellbeing Strategy</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community regarding the progress made on developing the Hampshire and Wellbeing Strategy.</p> <p>At the invitation of the Chairman, Samantha Hudson Head of Health and wellbeing Partnerships, addressed the Panel on this item and took questions from members.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the Panel thank Samantha Hudson for her presentation; (b) the Panel noted the progress to date in the development of the Joint Health and Wellbeing Strategy; and (c) the Panel supports Hampshire's Joint Health and Wellbeing Strategy in order for it to be adopted by Hampshire Health and Wellbeing Board in Summer 2013.
Outcome	The presentation was noted.
Link Officer	Martyn George
<u>Subject</u>	<u>Introduction to the Role of the Panel</u>
Type of Item	Information
Action by Panel	<p>The Panel received a presentation by the Director of Community on an Introduction to the Role of the Panel.</p> <p>At the invitation of the Chairman the Head of Strategic Housing addressed the Panel on this item. The presentation gave a brief overview of the Role of the Panel, Officers involved and the key Targets.</p> <p>It was AGREED that the Head of Strategic Housing be thanked for the presentation.</p>

Outcome	Content of the presentation was noted.
Link Officer	Andrew Fiske
<u>Subject</u>	<u>Review of Work Programme 2013/14</u>
Type of Item	Information
Action By Panel	<p>The Panel received a report by the Director of Community on the Panels work programme for 2013/14. Members were asked to note the revisions to the Work Programme as shown in item 2 of the report.</p> <p>Councillor Davies suggested that the Work Programme be moved by the end of the agenda for future meetings, to allow any issues that may arise within a meeting to be considered for inclusion onto the Work Programme.</p> <p>It was AGREED that:-</p> <p>(a) the Panel noted the content of the report; and</p> <p>(b) the Panel agreed to move the Work Programme to the end of the agenda for future meetings.</p>
Outcome	Content of report noted, work programme agenda item made last agenda item.
Link Officer	Martyn George
<u>Subject</u>	<u>Review of Sheltered Housing Stock</u>
Type of Item	Information
Action By Panel	<p>The Panel received a report by the Director of Community on a review of the Sheltered Housing Stock which outlined proposed changes to a variety of sheltered housing schemes in order to better accommodate those with mobility issues.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of report noted.
Link Officer	Jon Shore
<u>Subject</u>	<u>Development of Land at Palmerston Avenue</u>
Type of Item	Information

Action by Panel	<p>The Panel received a report by the Director of Community which outlined the proposals for the Council to build 16 flats for affordable rent on land in its ownership at the bottom of Palmerston Avenue.</p> <p>It was AGREED that the panel support the proposal to develop 16 one bedroom flats for affordable rent on land at Palmerston Avenue.</p>
Outcome	<p>Report to the Executive meeting 10 June 2013. the following decisions were made:-</p> <ul style="list-style-type: none"> (a) to progress with the development proposals for 16 one bedroom flats on land in the Council's ownership at Palmerston Avenue including submitting a planning application; (b) to submit a bid for funding to the Homes and Communities Agency (HCA) for grant towards the cost of the development; and (c) to approve a provisional budget of £1,600,000 to be funded from the Housing Revenue Account Capital Programme.
Link Officer	Andrew Fiske
<u>MEETING DATE</u>	<u>18 JULY 2013</u>
<u>Subject</u>	<u>Presentation on Fareham's Eco-Housing Exemplar</u>
Type of Item	Information
Action by Panel	<p>The Panel received a presentation by the Senior Housing Officer (Enabling) which outlined Fareham's proposal to build some Eco-Housing exemplars.</p> <p>The presentation explained that the Government has made a commitment to cut carbon emissions and for new homes to be zero carbon by 2016, and that as a result of this Fareham Borough Council will need to explore ways to make current properties more energy efficient and new homes, including the new Welborne development, zero carbon.</p> <p>The presentation outline "PASSIVHAUS" a construction concept for building energy efficient housing, which focuses on high levels of insulation, minimising air leakage, avoiding the use of thermal bridging, using mechanical ventilation and the use of</p>

	<p>passive solar gain. It was explained to the Panel that this concept is advocated in the Draft Welborne Strategy, and that the Council is currently looking to trial a small scale build of approximately 6 houses in Cold East Close.</p> <p>It was AGREED that the Senior Housing Officer (Enabling) be thanked for his presentation.</p>
Outcome	The presentation was noted.
Link Officer	Ed Till
<u>Subject</u>	<u>The Government's Green Deal</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community which outlined the main aspects of the Government's Green Deal Policy and the actions that the Council propose to take to promote energy efficiency measures in private sector residential accommodation.</p> <p>Members acknowledged the Council's duty to promote the scheme but raised concerns about the likely level of take up of the scheme by residents due to the scheme being complicated and not producing any immediate financial benefits.</p> <p>It was AGREED that the Panel endorses membership of the Solent Green Deal Scheme as a promotional partner.</p>
Outcome	Content of the report was noted.
Link Officer	Giles Hearn
<u>Subject</u>	<u>Floating Support Services for Older Persons</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community on Floating Support Services for Older Persons, which outlined a proposal to extend the support service currently provided to sheltered housing to older persons living in the borough irrespective of their tenure.</p> <p>Members expressed concern over the possible additional work load that the Sheltered Housing Officer may incur. The</p>

	<p>Tenancy Services Manager informed members that there is the possibility that the service could be expanded in the future and that it could lead to additional staff and training.</p> <p>It was AGREED that the Panel noted the proposal to extend the housing support service to older persons living in the borough regardless of their tenure.</p>
Outcome	
Link Officer	Jon Shore
<u>Subject</u>	<u>Affordable Housing Programme</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community on the Affordable Housing programme which outlined the Council's achievements in the delivery of affordable housing since 2011 and the progress made towards meeting the target of 500 homes by 2017.</p> <p>At the invitation of the Chairman, the Director of Community addressed the Panel, the Director of Community addressed the Panel on this item to give a verbal update on the progress of Collingwood House. The Panel was informed that following a meeting of the Executive on 1 July 2013 it was agreed that the tender for the works to redevelop Collingwood House be awarded to the Leadbitter Group. It is hoped that the works will be completed by March 2015.</p> <p>It was AGREED that:-</p> <p>(a) the Panel noted the current affordable housing programme and progress made towards the provision for 2013-17; and</p> <p>(b) the Panel noted the progress made on Collingwood House.</p>
Outcome	Content of the report was noted.
Link Officer	Andrew Fiske
<u>Subject</u>	<u>Review of Tenancy Agreements</u>
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Community which reviewed the current Tenancy Agreements and outlined the consultation process and timetable.

	<p>At the Invitation of the Chairman Councillor Bayford addressed the Panel on this item.</p> <p>The Chairman and Councillor Mrs Trott, who formed part of the working group tasked with updating the tenancy agreements, addressed the Panel on this item and explained some of the changes and the reasons for them.</p> <p>It was AGREED that the Panel endorses the proposed changes to the tenancy agreement and noted the proposed timetable for consultation.</p>
Outcome	Content of report noted.
Link Officer	Jon Shore
<u>Subject</u>	<u>Review of the Work Programme 2013/14</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community which reviewed the Work Programme for 2013/14.</p> <p>Councillor Gregory requested a report be brought to the Panel on Potential Fareham Borough Council sites for Development. The Director of Community advised that investigations are still taking place regarding this, but agreed that this could be considered for a future meeting.</p> <p>It was AGREED that the Work Programme, as set out in Appendix A of the report, be approved.</p>
Outcome	Work Programme approved.
Link Officer	Martyn George
<u>MEETING DATE</u>	<u>12 SEPTEMBER 2013</u>
<u>Subject</u>	<u>Presentation on Local Health Priorities</u>
Type of Item	Information
Action by Panel	The Panel received a presentation form Dr Ruth Milton, the Director of Public Health, on the role of the Health & Wellbeing Board and the Health Priorities for Fareham.

	<p>Dr Milton explained that she was visiting all 11 local authorities in Hampshire to explain about the new public health duty for local authorities as a result of the Health and Social Care Act 2012.</p> <p>It was AGREED that Dr Ruth Milton be thanked for her presentation.</p>
Outcome	The presentation was noted.
Link Officer	Martyn George
<u>Subject</u>	<u>Presentation on Fareham & Gosport Clinical Commissioning Group</u>
Type of Item	Information
Action by Panel	<p>The Panel received a presentation from Dr David Chilvers on the role of the Fareham & Gosport Clinical Commissioning Group, giving an overview of the strategic priorities for the group and its approach to public participation and engagement in reviewing service provisions.</p> <p>Copies of a publication entitles ‘Introducing your Clinical Commissioning Group’ were circulated to those present. Dr Chilvers also indicated that he had a powerpoint presentation on the role of the group, which he would make available to members.</p> <p>At the invitation of the Chairman, Councillor B Bayford addressed the Panel during the consideration of this item.</p> <p>It was noted that the CCG had been given access to the Council’s means of communication with residents. It was further noted that consultation had been taking place with the CCG about the inclusion of some questions in the annual Residents’ Survey. The following proposed questions were discussed and agreed with Dr Chilvers and endorsed by the Panel.</p> <ul style="list-style-type: none"> • Do you find it easy to book an appointment within a reasonable tome at your local doctor’s surgery or health centre? yes/no • Are you satisfied with the service you get from your local doctor’s surgery or health centre? yes/no • Are you aware that your doctor’s surgery or health centre has a Patient Participation Group? yes/no <p>It was AGREED that:-</p> <p>(a) Dr David Chilvers be thanked for his presentation; and</p> <p>(b) the matter raised by Councillor Swanbrow and other members concerning where MRI scans could be carried out be</p>

	discussed with Dr Chilvers outside the meeting.
Outcome	The content of the presentation be noted.
Link Officer	Martyn George
<u>Subject</u>	<u>Discharging the Homelessness Duty Through Accommodation in the Private Rented Sector</u>
Type of Item	
Action by Panel	<p>The Panel considered a report by the Director of Community on the changes to the way in which authorities can deal with applications for social housing and homelessness by discharging the homelessness duty through accommodation in the private rented sector.</p> <p>It was AGREED that the Panel note the recent change in legislation and endorse the new policy and procedure enabling the Council to discharge its homelessness duty in the private rented sector.</p>
Outcome	The content of the report was noted.
Link Officer	Sara Head
<u>Subject</u>	<u>Review of Temporary Accommodation</u>
Type of Item	Information
Action By Panel	<p>The Panel considered a report by the Director of Community which reviewed the temporary accommodation that is currently available to the Council and set out a proposed new approach to the management and procurement of temporary accommodation.</p> <p>It was AGREED that the Panel support the new approach to the management and procurement of Temporary Accommodation as set out in the Report.</p>
Outcome	The content of the report was noted.
Link Officer	Andrea Howells
<u>Subject</u>	<u>Review of the Work Programme 2013/14</u>
Type of Item	Information
Action By	The Panel considered a report by the Director of Community which reviewed the temporary accommodation that is currently

Panel	<p>available to the Council and set out a proposed new approach to the management and procurement of temporary accommodation.</p> <p>It was AGREED that the Work Programme for 2013/14 be approved.</p>
Outcome	The content of the report was noted.
Link Officer	Martyn George
<u>MEETING DATE</u>	<u>14 NOVEMBER 2013</u>
<u>Subject</u>	<u>Public Health Grant Funding Application</u>
Type of Item	Information
Action by Panel	<p>The Panel received a presentation from the Community Development Manager on a recent Public Health Grant funding application submitted by the Council in respect of Fareham Park.</p> <p>The presentation provided members with information on the public health and well-being funding bid submitted by the Council for use in this neighbourhood. The presentation explained that the Fareham Park area was chosen because it ranks in the top 3% nationally for skills deprivation and that the Fareham Park project is a key corporate priority for the Council.</p> <p>The presentation gave information on the Fareham Park 'Clued up 2 Go' project which aims to provide support to young people through three key areas;</p> <ol style="list-style-type: none"> 1. the establishment of accessible health and wellbeing sessions including sexual health screening and drug and alcohol services, 2. the development of neighbourhood youth opportunities; and 3. initiatives and opportunities to challenge attitudes towards domestic violence and improving relationships among young people. <p>The Panel were also informed that there will be opportunity second phase in the New Year to bid for funding for other initiatives.</p>

	It was AGREED that the Community Development Manager be thanked for her comprehensive presentation.
Outcome	The content of the presentation was noted.
Link Officer	Janie Millerchip
<u>Subject</u>	<u>Allocations Policy – Six Month Review</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community which gave a Six Month Review of the Allocations Policy.</p> <p>The Housing Options Manager presented the report to the Panel and highlighted the proposed changes to the allocations policy and the reasons for them.</p> <p>The Panel expressed concern over the quality of medical information being provided by GP's in respect of medical applications and over the cost being charges for this information, and requested that Councillor Bayford address this issue with the Clinical Commissioning Group.</p> <p>It was AGREED that the Panel approves the proposed amendments to the Allocations Policy, for these to be subject to Consultation before implementation on 1 April 2014.</p>
Outcome	Content of report noted.
Link Officer	Sara Head
<u>Subject</u>	<u>Review of Homelessness and Rough Sleeping in the Borough</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community which reviewed homelessness for the past year and outlined the approach to preparing the next Homelessness and Housing Options Strategy for the period 2014-2017.</p> <p>The Panel asked how the Strategic Housing division is dealing with the increasing number of parental evictions. It was explained to the Panel that a more active approach in dealing with parental evictions has been adopted by the Housing</p>

	Options team with the Housing Options Officers working more closely with families to try and prevent these evictions. It was AGREED that the content of the report be noted.
Outcome	Report noted.
Link Officer	Sara Head
<u>Subject</u>	<u>Review of the Work Programme 2013/14</u>
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Community which reviewed the Work Programme for 2013/14. The Panel were informed that since the report had been published a further change to the work programme had been made, and that the report due in January 2014 on the new Tenancy Agreement has now been moved to the March 2014 meeting. It was AGREED that, subject to the revisions above, the Work Programme for 2013/14 as set out in Appendix A of the report, be approved.
Outcome	
Link Officer	Martyn George
<u>MEETING DATE</u>	<u>16 JANUARY 2014</u>
<u>Subject</u>	<u>Welfare Reform Update</u>
Type of Item	Information
Action by Panel	The Panel considered a report by the Director of Finance and Resources which gave an update on the Welfare Reform. The report gave an overview of the changes to the Welfare system and the impact that this has had on the Council and the residents who are in receipt of benefits.

	<p>It was reported to Members that the revenues and benefits team has been working closely with the housing department and housing associations to ensure that all residents affected by the reduction in spare room subsidy have been given support and advice on what their options are.</p> <p>Members were also provided with information regarding the changes to the Council Tax support scheme which is now being administered by the Council. It was reported that there are currently 1800 residents affected by the changes to this scheme. Members noted the proposed further reduction in support for year two of the scheme and possible impact this could have on residents.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Content of Report Noted.
Link Officer	Zoey Hillary
Subject	<u>Review of Impact of Removal of Spare Room Subsidy</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community on a review of the impact of the removal of the spare room subsidy.</p> <p>Members attention was drawn to the proposed Event outlined in section 20 of the report, which will be open to all tenants that are affected by the reduction in spare room subsidy, tenants registered on the Council's waiting list looking to move to smaller accommodation, tenants registered on Homeswapper who are currently overcrowded and are looking for larger accommodation with the intention that some tenants will be able to find others to swap properties with. Tenants will also be given advice on the housing waiting list, Homeswapper, housing options and discretionary housing payments. Members were advised that the event has now been arranged for 4 February 2014, at Ferneham Hall.</p> <p>The option of lodgers was discussed by members and concern was expressed over the safety of tenants who were to do this. The Director of Community informed the Panel that advise would be given at the event on lodgers, highlighting the potential benefits and advice on staying safe.</p> <p>It was AGREED that the Panel:-</p> <p>(a) endorses the proposal to organise an event for those tenants effected by the RSRs;</p>

	(b) requests a verbal update on the outcome of the Event at the meeting on 13 March 2014; and (c) notes the content of the report.
Outcome	Content of Report Noted
Link Officer	Jon Shore
Subject	<u>Housing Initiatives (Accessing the private rented sector)</u>
Type of Item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community on Housing Initiatives, accessing the private rented sector.</p> <p>The report outlined the 3 new proposed schemes, the Tenant Finding Scheme, the Private Sector Lease Plus Scheme and the Full Management Scheme.</p> <p>Questions were asked regarding the viability of the full management scheme as many landlords have already withdrawn from similar schemes with high street letting agents. The Panel were informed that it was felt that the scheme will be successful as unlike high street letting agents, the Council will be responsible for the full management of the tenancy and will guarantee the rent for 12 months.</p> <p>It was AGREED that the Panel supports the development and publication of the private rented sector schemes as described in the report.</p>
Outcome	Content of Report Noted.
Link Officer	Andrea Howells
Subject	<u>Preliminary Overall Review of Work Programme 2013/14 and Draft Work Programme 2014/15</u>
Type of Item	Information
Action by Panel	<p>The Panel received a report by the Director of Community which reviewed the Work Programme for 2013/14 and the draft Work Programme for 2014/15.</p> <p>Member's attention was drawn to the section 2 of the report which highlighted the changes to the 2013/14 work programme.</p>

	It was AGREED that the Panel note the content of the report.
Outcome	Content of Report Noted.
Link Officer	Martyn George

**HEALTH AND HOUSING POLICY DEVELOPMENT AND REVIEW PANEL
PROPOSED WORK PROGRAMME FOR 2014/15**

<u>MEETING DATES FOR 2014/15</u>	<u>ITEMS</u>
17 July 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update • Affordable Housing Programme 2015-18 • Development Opportunities • Collingwood Court Update
11 September 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update • Disabled Facilities Grants 2014-16
13 November 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update • Review of Homelessness • Welfare Reform Update
15 January 2015	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2014/15 and Draft 2015/16 • Health Update • Annual Review of Housing Waiting List & Allocations Policy • Annual Review of Discretionary Housing Payments
12 March 2015	<ul style="list-style-type: none"> • Final Review of Work Programme 2014/15 and Draft 2015/16 • Health Update • Annual Review of Homelessness Action Plan

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.